

**MINUTES OF REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, OCTOBER 21, 2019**

Mayor Michaelis called the Regular Session to order at 7:00pm. Councilmembers Sloan, Frey, Bellm and Hipskind were present. Others in attendance were City Attorney McGinley, Directors Conrad, Cook, Gillespie, Imming, Korte, Rosen, and Slover; Coordinator Hubbard, B&Z Administrator Speraneo, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm, 5 Representatives of Scheffel-Boyle, 8 citizens, and one member of the news media.

**MINUTES**

Councilman Frey made a motion to approve the minutes of the October 7, 2019 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

**PUBLIC FORUM**

Citizens' Requests and Comments:

Kathy Potthast thanked the councilmen and councilwomen for their time. Thank you for allowing me to address this issue with the Schott Brewery property that we watch as it falls into disrepair. How long are we going to wait before it is too late for this building? Like many old buildings within the city this town, it will be torn down. I know there has been a historical commission recently formed. Can they address this? Mayor Michaelis asked City Attorney Michael McGinley what can be done and what has been done.

City Attorney McGinley stated, as we know, it is private property. Like the private property of all citizens of Highland. We realize it is the most historic and iconic building in Highland. From the city's standpoint, what can we do? We have building codes, excellent code enforcement officers, and a director that have been looking at it consistently over, the past three years, They have been taking photographs to watch to see if there are any changes that affect health and safety issues. Just because something is ugly, it does not mean it is dangerous. There have been discussion with the owners. We have been told there is a structural engineers' report stating the building is of sound structure. There are missing windowpanes, rotting out wood and other visible things. We have to be careful in how we address these issues, because their remedy may be to slap up vinyl siding over the façade to cover holes. The building was built very structurally sound. Is it going to fall on anyone? I do not have a crystal ball. Ugly? Yes. Falling into the street? Maybe not. There would have to be a public purpose for the city to acquire a building like that. The buildings on Main Street were beyond saving, and we, as a community, needed more downtown parking. This is something we have given a significant amount of thought to this. We will continue to watch it and follow it, but it is private property. At the end of the day, there is nothing legally that we can do. The city is very interested in this building and its condition. As far as the Historical Commission, the reason for forming it was to bring about education for preservation within the

community. We encourage members of the Historical Commission to go to the owners and discuss concerns with them about how do we make this beautiful and historical building be repurposed. Mayor Michaelis introduced Jacob Rose, a member of the Historical Commission who is here with us, tonight. He approached me a few months ago about forming a historical commission. He asked Jacob to come forward and talk a little about what is the oversight and focus for the commission.

Jacob Rose thanked Mayor Michaelis for allowing him to speak and Kathy Potthast for her concern and comments on the Schott Brewery Building. It is a special building to me, in that I had homecoming, prom and senior pictures and my wedding photos, a few years ago, taken by that building. Carbondale, Belleville, and Edwardsville have historical commissions that are a lot stricter with preservation things in their ordinances. How important is it to the community to preserve these structures? In terms of assistance, there can be tax breaks and subsidies based upon the amount of historical preservation that is done to the structure and the significance of the structure. For us it will be how we can preserve our community and its fabric without intruding on the property owners' use of the property. This is important for facilities being used as a business, and for residences, in that you can put up a playground in the backyard. A lot of how this is going to start is with the questions: Do you want to form a historic district? And, how far they want to go as far as historic status. We are in contact with the owners of the brewery already. Rest assured it is on our radar. While only five people can be on the commission, we have an auxiliary group from the historical society that is helping us to put together information on the buildings and areas within Highland and their significance. The Schott Brewery is only one of ten pre-prohibition structures of its kind remaining.

Jennifer Ostrander stated I am one of the crazy people that bought the Olde Wicks Factory. I was a neighbor of the brewery building for many years. I watched it fall apart and windows broken out. The comment that got me is, how late we are going to wait until it is too late with this building. I am not from this area. I was told they got museum status. I have filled out every single permit and form required. How have they maintained the museum status, but they never take people through or have it open for the public? There has to be something that requires them to show it is being used as a museum and not pay property taxes. How do you get that status and keep that status? City Attorney McGinley stated I will try to address that. I do not know about it being a museum status or the property tax status. I have not had a chance to read or research how something becomes a museum or keeps that status and get the property exemption. Mrs. Ostrander stated I do not expect an answer today, but I think someone needs to check into this with the county or state. Councilwoman Sloan noted it may be a way to force them to open it up and force them to get things up to par where it needs to be. Councilwoman Bellm expressed I am delighted to see people here. We walk a fine line, not just on the brewery building but other property. When we see grass growing tall or a window broken out, we have to provide written notices and allot them the time to address the issues. If we pressure a person too much, they are going to walk away from it or tear it down. My concern is that if we push too hard, they will say, "forget it", and tear it down themselves. One example was the former Tina's Cantina building; it was in very bad shape. They tore it down. It has little historical significance, so I did not lose sleep over it. That being said, we have to be careful in how we go about this, so we do not get an undesired consequence. Councilman Hipskind said to Mrs. Ostrander, my daughter goes to your facility and I appreciate application and paper process you went through for the liquor license. I have enjoyed that a few times. As far as the museum tours, a paper was on the front door of the building that had four times posted. Whether they happened or not, I do not know. My personal perspective is that it is hard for me to have the government tell a property owner what to do with their property. Mayor Michaelis noted Ann Weder used to do tours, but she is unable to anymore. Councilman Hipskind noted the sign had 2019 dates on it. Councilwoman Sloan noted they may just have to update that as part of the museum status requirements. Karen Mason stated, according to Madison County's GIS, the property is coded as a warehouse.

Karen Mason stated I do a lot of research with genealogy and history. I hate to see a lot of our heritage lost. We need to identify them, risk assess them, and protect them. How does the Highland historical society keep the Latzer Homestead going? They have the Homestead Days. The former PET office is gone and no one knew it was going down. No one had the opportunity to go in and take pictures of the inside of it. Mayor Michaelis expressed I did not know anything about it as well. Jacob and the historical commission or auxiliary are going to identify and educate property owners on their options. Mrs. Mason asked, once you acquired the property on Main Street, did we save the steps? Councilwoman Bellm reported we were not able to save the façade or the columns. The threshold was saved and there was discussion about making it part of the entrance sign to the parking area. Mrs. Mason asked what happened to the Civil War cannon at Lindenthal Park. Councilwoman Bellm reported an Eagle Scout took the task of refurbishing it on. It is on its way back. In the spring, there will be a rededication ceremony.

Johnny Kapp stated, as for the Schott Brewery, there is a lot of stuff in that building. My uncle used to work there.

#### Requests of Council:

Mayor Michaelis stated for a number of council meetings, I have talked about this first Flugel Fest. Mallord Hubbard and Stephanie Christian orchestrated it. They did a fantastic job with the event. It was a tremendous success. We ran Tru-Buy and Korte Meat out of wings and Tru-Buy out of beer. In Highland that could be a crime. Sugar Fire, a vendor there, ran out of food, as well. Councilman Frey asked if there has been a decision about where the proceeds will go towards. Director Rosen responded we are not 100% sure. Anything from hanging baskets, to irrigation system and some landscaping around the pump for the fountain to prevent it from getting clogged. Mayor Michaelis asked Director Rosen to explain how the irrigation system would get water into the hydrants at the corners to get the water to the different hanging plants. Director Rosen explained it would allow us to get water to half of each block at one time and enhance the beauty of the Square. It is very laborious filling the tank and hauling water to for irrigation. Director Rosen estimated the cost to be \$2,000-\$4,000 for the irrigation system.

Councilman Hipskind reported he sat next to the winner of chicken eating contest. He was from Litchfield and had saw the advertisement of the event on Facebook. The man sitting on the other side of me was from Troy and does these eating contests regularly. He said every time he emailed the city regarding the rules of the contest, the city staff actually responded. The emcee of the wings eating contest, Kurt Vonder Haar did a fantastic job. Mayor Michaelis thanked everyone so much.

#### Staff Reports:

*Scheffel Boyle – Presentation of Combined Annual Financial Report* – Mark Korte, Principle of Highland Office, along with Heather Clugston, Amber Mettler, Taylor Jarvis, and Howard Held were present for the presentation of the Combined Annual Financial Report for the fiscal year ending April 30, 2019. Mr. Korte thanked city staff and Director Kelly Korte for the assistance in completing the audit and preparing the report. They were all very thorough and helpful. Our staff assisted the city and worked with Director Korte and her staff to prepare this statement in the GASB 34 format. This is the first year for new Statement No. 75, “Reporting for Postemployment Benefits Other Than Pensions”. This takes into account retirement funds and postemployment benefit costs, which increases liabilities and creates a decrease in assets reported based upon actuarial liabilities. These are not included in Exhibits 3 and 5.

Various sections divide the report. The first section is Management Discussion & Analysis by city’s financial department. It gives a condensed view of the city’s project and finances, as well as key revenues and expenditures. Our audit opinion starts the next section, Basic Financial Statements. Once again, we providing an unqualified opinion, which is the highest opinion we can give. The GASB 34 model reporting provides governmental financial statements in a format similar to that of private industry

balance sheet. Exhibit 2 reports revenue and expenses in a format similar to an income statement. Expenses and revenues are reported as they are incurred. Previously, expenditures were shown on a cash basis. Exhibit 1 shows all expenses and revenues with the exception of police pension fund. Those can be found on Exhibit 10 & 11. The city cannot make discretionary decisions on the pension funds, so we are not going to spend a lot of time on that. In Exhibit 1, you can total assets reported was \$120,724,378 compared to \$113,536,037, in 2018, for an increase of \$7.2 million. Total liabilities was \$42,000,189, from \$35,549,128 in 2018, for an increase of approximately \$4.5 million. So, the city had a very healthy year, with an increase of just over \$1.7 million. Exhibit 2, Business-Type Activities showed an increase of \$862,860, while Governmental Activities Fund increased \$883,970, for a total increase of \$1,746,830. Exhibit 8, on page 25 & 26, are important to see that they city is maintain revenues over expenditures in the various areas. It is important to note that all the enterprise funds ended the year with solid positive growth. Electric Department, \$241,129; Water, \$430,967; Sewer, \$566,353; and, Solid Waste, 34,411. Fiber-To-The-Premise (FTTP) revenues increased by \$192,000, while operating expenses increased by \$82,000. These statements are followed by changes in fund balances, comparison of net positions for pension contributions, and notes regarding the statements.

The final tab is a statistical data area. This section provides a historical comparison of city revenues, expenses assessed evaluation, and construction permits. Mr. Korte pointed out the city saw a growth of 2.71% in property tax revenues, while sales tax, non-home rule tax remained level. Table 4 shows assessed evaluation increased by 3.2%. This is a very healthy growth rate and it show the city is in a very stable financial position. As city assessed evaluation increased, city property revenues increased, but the tax rate does not. This increased the maximum legal debt limit for the City of Highland to \$16.4 million. Councilman Frey stated I like to see everything is in the positive. Councilwoman Bellm expressed I like the historical data and seeing what happens from year to year and over several years. Mr. Korte reported the historical data is not required in the reporting, but it is something the city staff has done for many years. As always Scheffel Boyle staff is here to answer any questions, at any time.

Director Conrad reported there is a hearing in Springfield, next week, regarding Madison County's 911 consolidation planning. Councilwoman Bellm asked if that goes through then how does that effect Highland. Director Conrad stated, no matter what happens we will be losing our 911 center. Our 911 calls will be sent to Collinsville, and we will be working with them to make it as seamless as possible. Councilwoman Bellm asked, if I call 654-2131 will someone answer. Chief Conrad responded you will still get someone local. Highland is unique, because we have our own infrastructure, we will continue to provide that service. Councilwoman Bellm stated she called 911 for an emergency and did not know the address, but only that she was at Broadway Tavern. Chief Conrad reported 911 is only 4% of the staff time and number of calls handled through our dispatch call center. Madison County has been able to focus on next generation systems. They have a map that triangulates where you are calling from, even on a cell phone.

## **NEW BUSINESS**

Accept Combined Annual Financial Report – Councilman Frey made a motion to accept the Combined Annual Financial Report, for fiscal year ending April 31, 2019 as attached as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Approve 2019 Treasurer's Report – Councilwoman Bellm made a motion to approve 2019 Treasurer's Report as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-127/ORDINANCE Abating Taxes Levied for 2013 General Obligation Sewerage System Bonds – Councilman Frey made a motion to approve Bill #19-127/Ordinance #2967 abating taxes levied for 2013 General Obligation Sewerage System Bonds as attached; seconded by Councilwoman Bellm. Mayor Michaelis asked, we have number of issues coming up on the agenda about abating taxes, could you explain what that means. Director of Finance Kelly Korte explained this has to do with bonds we issued for financing. Each year, we do a calculation that we have the revenues to cover the payment of the bonds versus taxing the residents. This is just stating that we have those funds and will not be taxing the residents to cover the payment. We have to take that to the county. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-128/ORDINANCE Abating Taxes Levied for 2012 General Obligation TIF Bond – Councilwoman Bellm made a motion to approve Bill #19-128/Ordinance #2968 abating taxes levied for 2012 General Obligation TIF Bond as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-129/ORDINANCE Abating Taxes Levied for 2014A Korte Recreation Center Bonds – Councilman Frey made a motion to approve Bill #19-129/Ordinance #2969 abating taxes levied for 2014A Korte Recreation Center Bonds as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-130/ORDINANCE Disconnecting Territory (PIN #01-1-24-06-00-000-017.001) Justin Lowe – Councilwoman Bellm made a motion to approve Bill #19-130/Ordinance #2970 disconnecting territory (PIN #01-1-24-06-00-000-017.001) Justin Lowe as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-131/ORDINANCE Amending Ordinance No. 2661 to Amend Territory and to Expand and Add Incentives to the Madison County Discovery Enterprise Zone – Councilman Frey made a motion to approve Bill #19-131/Ordinance #2971 amending Ordinance No. 2661 to amend territory and to expand and add incentives to the Madison County Discovery Enterprise Zone as attached; seconded by Councilwoman Bellm. Councilman Hipskind stated I was reading though this and think I am okay with this. I notice a couple of municipalities had hearings and we did not. I was asking why. City Attorney McGinley explained there are no changes in this that impact Highland. Other communities were actually changing their boundaries and some of the incentives. Chief Conrad noted Collinsville and Glen Carbon are making changes to their boundaries and adding incentives, and that is the reason for public hearings in those communities. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill 19-132/RESOLUTION Approving a Collective Bargaining Agreement Between the City and the Fraternal Order of Police – Sergeants – Councilwoman Bellm made a motion to approve Bill 19-132/Resolution #19-10-2653 approving a collective bargaining agreement between the City and the Fraternal Order of Police – Sergeants as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-133/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit to Allow For a Two-Family Dwelling (Duplex) Within the C-2 Zoning District at 1301 9<sup>th</sup> Street – Councilman Frey made a motion to approve Bill #19-133/Resolution #19-10-2654 making separate statement of findings of fact in connection with ordinance granting Special Use Permit to allow for a two-family dwelling (duplex) within the C-2 zoning district at 1301 9<sup>th</sup> Street as attached; seconded by Councilwoman Bellm. Councilwoman Bellm asked this item and the next were

recommended by Planning & Zoning. City Attorney McGinley replied yes. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-134/ORDINANCE Granting a Special Use Permit to Cyril B. Korte Trust, to Allow For a Two-Family Dwelling (Duplex) Within the C-2 Zoning District at 1301 9<sup>th</sup> Street – Councilwoman Bellm made a motion to approve Bill #19-134/Ordinance #2972 granting a Special Use Permit to Cyril B. Korte Trust, to allow for a two-family dwelling (duplex) within the C-2 Zoning District at 1301 9<sup>th</sup> Street as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-135/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit to Allow for Self-Storage Within the C-3 Zoning District, Specifically at 2670 Plaza Drive – Councilman Frey made motion to approve Bill #19-135/Resolution #19-10-2655 making separate statement of findings of fact in connection with ordinance granting Special Use Permit to allow for self-storage within the C-3 Zoning District, specifically at 2670 Plaza Drive as attached; seconded by Councilwoman Bellm. Councilwoman Bellm stated this went through Planning & Zoning and was approved by everyone. City Attorney McGinley concurred. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-136/ORDINANCE Granting a Special Use Permit to Dwight Rutz, to Allow for Self-Storage Within the C-3 Zoning District, Specifically at 2670 Plaza Drive – Councilwoman Bellm made a motion to approve Bill #19-136/Ordinance #2973 granting a Special Use Permit to Dwight Rutz, to allow for self-storage within the C-3 Zoning District, specifically at 2670 Plaza Drive as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-137/RESOLUTION Authorizing Odd Monkey, Inc. d/b/a The Corner Keg Pub to Receive a “Class A” Annual Mobile Food and Beverage Vendor License Subsequent to Satisfying All Requirements of Chapter 33, Licenses and Business Regulations, Article VIII, Mobile Food and Beverage Vendors – Councilman Frey made a motion to approve Bill #19-137/Resolution #19-10-2656 authorizing Odd Monkey, Inc. d/b/a The Corner Keg Pub to receive a “Class A” annual mobile food and beverage vendor license subsequent to satisfying all requirements of Chapter 33, Licenses and Business Regulations, Article VIII, Mobile Food and Beverage Vendors as attached. Motion seconded by Councilwoman Bellm. Councilman Hipskind stated I think we should put Mr. Weise up to the front of the agenda, next time. As he has sat through two lengthy meetings. Snowy Treats has been coming into Highland and has not been complying with the ordinance. Mr. Weise went through the process, so I think we should be looking to address that issue with the owner.

Kent Weise, 1300 8<sup>th</sup> Street, owner and operator of The Corner Keg Pub came forward to answer questions. Councilwoman Bellm asked what will be sold. Mr. Weise replied quick bar food. Burgers, fries and whatever else. Councilwoman Bellm asked where this will be located. Mr. Weise reported there is room between the fence and the alley, which will allow it to sit the ten feet from the alley. We will ask for separate electric service to the food truck for safety issues. This will all be maintained within the existing beer garden area. Councilwoman Sloan asked will you take this other places. Mr. Weise replied ninety percent of the time it will sit on my property. We are going on ten years in business, and it is something we try to do is to improve the business each year. Food is our last step in where we wanted to go when we presented our business plan. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-138/RESOLUTION Approving an Intergovernmental Agreement with the Department of Healthcare and Family Services for the Ground Emergency Medical Transportation Program –

Councilwoman Bellm made a motion to approve Bill #19-138/Resolution #19-10-2657 approving an intergovernmental agreement with the Department of Healthcare and Family Services for the Ground Emergency Medical Transportation Program as attached; seconded by Councilman Frey. Chief Conrad reported there is typo in the memo. It is not \$12,000-\$15,000 per transport; it is \$12,000-\$15,000 annually. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #19-139/RESOLUTION Awarding Bid #E-15-19 for Purchase of Two Substation Transformers to WEG Transformers USA and Waiving Delivery Date Requirement – Councilman Frey made a motion to approve Bill #19-139/Resolution #19-10-2658 awarding Bid #E-15-19 for purchase of two substation transformers to WEG Transformers USA, in the amount of \$1,008,400 and waiving delivery date requirement as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Award Bid #PW-18-19 for Purchase of One New Pickup Truck for the Water Reclamation Facility - Councilwoman Bellm made a motion to award Bid #PW-18-19 for purchase of one new pickup truck for the Water Reclamation Facility to McGinley, Inc., in the amount of \$31,763 as attached; seconded by Councilman Frey. Councilwoman Bellm, and Councilman Hipskind all aye, none nay. Councilwoman Sloan abstained. Motion carried.

Award Bid #PW-03-18 for CSXT Railroad Over Lindenthal Creek Culvert Modification Project – Councilman Frey happily made a motion to award Bid #PW-03-18 for CSXT Railroad Over Lindenthal Creek Culvert Modification Project, to Korte-Luitjohan Contractors, Inc., in the amount of \$398,475 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Approve a Notice of Municipal Letting, Bid #PW-11-19, for Construction of Walnut and Main St. Parking Lot – Councilwoman Bellm made a motion to approve a Notice of Municipal Letting, Bid #PW-11-19, for Construction of Walnut and Main St. Parking Lot as attached; seconded by Councilman Frey. Councilwoman Sloan expressed we are excited. Mayor Michaelis stated I think this is going to be really good for the downtown area. There are four trees on the property that will need to come down. Two are walnut trees and one is an ash tree. Bert Elliott came to us and offered to take the logs, once the trees are down. He will cut the logs and take the wood to the high school. The school classes make furniture for groups. It is an exciting time in Highland downtown area. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

## **REPORT**

Approve Warrant #1145 – Councilman Frey made a motion to approve Warrant #1145 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to temporarily adjourn this regular session to enter into executive session under the Illinois Open Meetings Act under 5 ILCS 120/2(c)(21) to discuss approval of executive session minutes. Motion seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Mayor Michaelis noted he would like Chief Conrad to go through his report on the animal control calls prior to adjourning. Chief Conrad reported the city currently does not have a place to house animals

long term. We do not advise the citizens to pick up stray animals. I pulled the numbers from last year, all of 2018: There were 286 animal calls, of which 213 total for domesticated animals (dogs/cats). Fifty-three of the calls the police were unable to locate the animal. On the other 160 calls, two went to Madison County Animal Control; two went to Highland Animal Hospital for injury treatment; one went to the local animal shelter; thirty-one were kept by the complainants; and, all others were returned to their owners. While trying to locate the owner, we use a foster program. Those that pick up the animal usually will keep the animal until the owner is located. I have spoken with Double J, the only licensed kennel in Highland, and we have verbal commitment with them, if we need someone to kennel the dog. They will charge us \$50 per night to house an animal. That would be an option for when Madison County Animal Shelter is not open. As we look at new facilities, we will look at that as a part of the planning. Councilwoman Bellm asked if Mr. Kuhl has received a copy of this. Chief Conrad stated he has not. Mayor Michaelis reported Chief Conrad reached out to Highland Animal Shelter multiple times, but has not received a call back. Chief Conrad from what he has been told they are only there on a limited schedule administratively, so I have not gotten a response.

Meeting temporarily adjourned at 8:30pm.

Mayor Michaelis reconvened the Regular Session at 8:36pm. Council members Hipskind, Bellm, Frey and Sloan were present. Others in attendance were City Attorney Michael McGinley, Deputy City Clerk Hediger, and City Clerk Bellm.

Mayor Michaelis stated nothing discussed in executive session will be acted upon tonight in this session.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Frey. All council members voted aye, none nay. Motion carried and meeting adjourned at 8:36pm.

Joseph R. Michaelis, Mayor

Barbara Bellm, City Clerk